

Invoice

Number: INV-2026-1042

Issue date: 2026-09-06 Due / valid: 2026-09-21

Reference: PO-1042 / Q-2026-1042

From: Example Supply

seller@example.com

10 Example Lane - fictional address

Bill to: Sample Studio

buyer@example.com

20 Sample Road - fictional address

ITEM / QUANTITY / RATE / AMOUNT

1. Storage box, 30 L | 12 x USD 8.00 = USD 96.00

Subtotal: USD 96.00

Discount (10%): -USD 9.60

Total: USD 86.40

Payment received: USD 30.00

Balance due: USD 56.40

Notes

Fictional example. Same invoice after payment: USD 30 received September 7, receipt RCPT-2026-1042-A. Balance USD 56.40. Keep the original invoice record.

Terms

Remaining USD 56.40 due September 21. This update records payment; it is not a second charge.